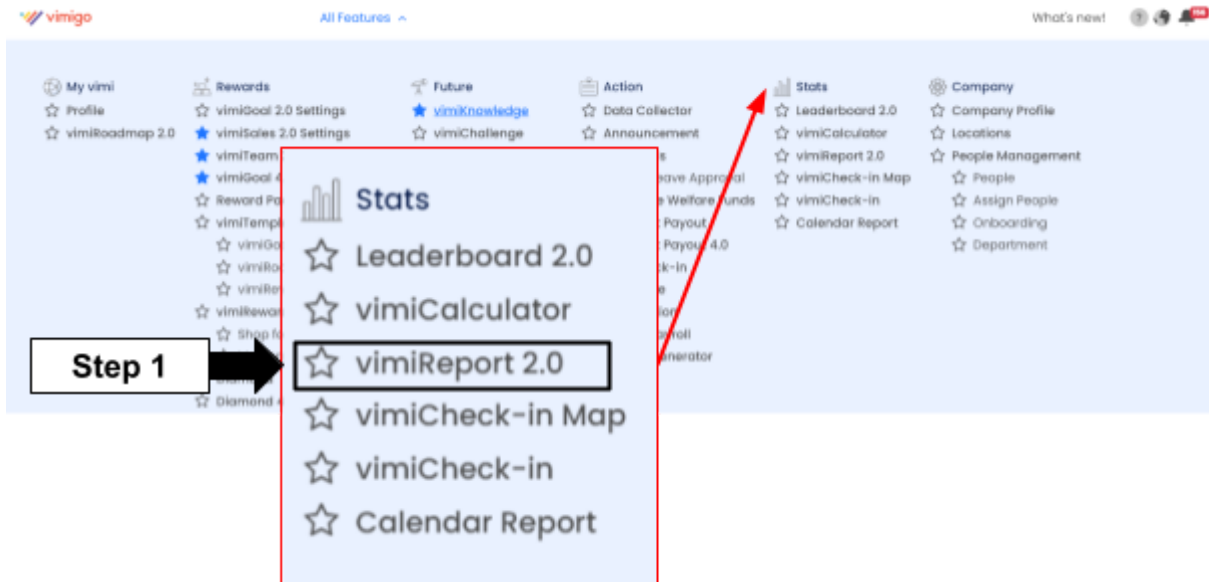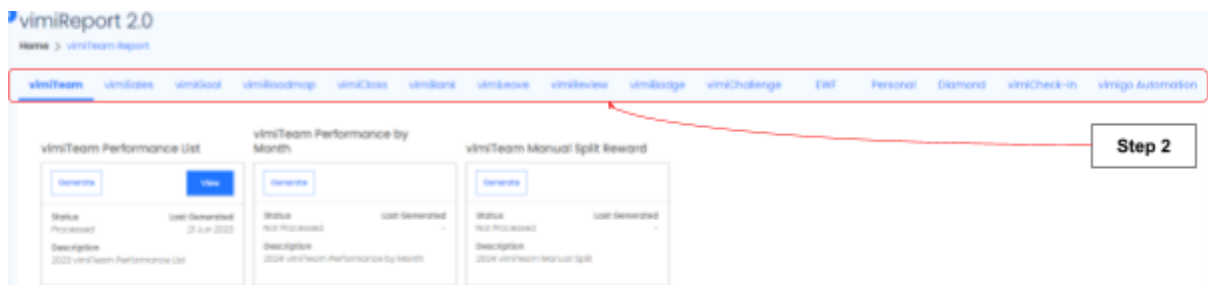# How to export vimiReport 2.0?
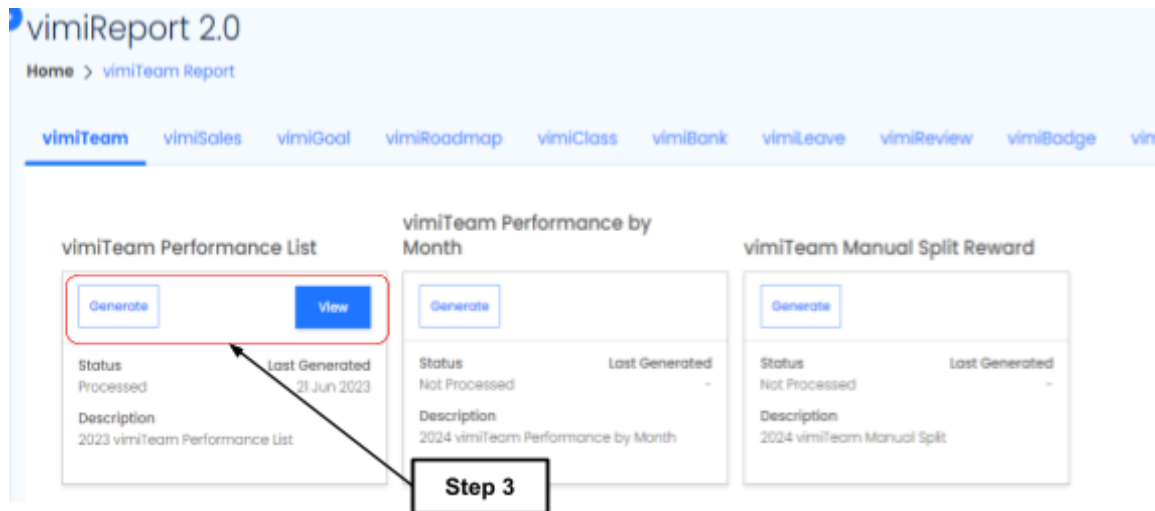
Step 1**:** Head over to **All Features** Tab at the top of the website □ Under **Stats** list, click on **vimiReport 2.0.**

Step 2: Select the report category you want to view.

Step 3: Click **Generate** and then click **View.**

Step 4: Click **Generate** to generate the report.

Step 5: You can **export the report in any type of file** you prefer (Print, PDF, Excel or Custom Field).