What is vimiReview?

• is similar to a quick survey or a review form.

How to create vimiReview and send it to customers?

Step 1: Head over to **All Features** Tab at the top of the website
Under **Future** list, click on **vimiReview**.

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③ My vimi ☆ Profile ☆ vimiRoadmop 2.0	Rewards ☆ vimiSola 2.0 Settings ★ vimiSola 2.0 Settings ★ vimiSola 2.0 Settings ★ vimiGoal 2.0 Settings ☆ vimiGoal 2.0 Templates ☆ vimiRoadmop Templates ☆ Stoop Templates ☆ VimiRoadmop Templates ☆ VimiRoadmop Templates ☆ Stoop Templates ☆ Ny Company Rewards ☆ Diamond 4.0	yimikhawiswa yimikhawiswa yimikhainay yimikhainap 200 yimikhainap Point yimikhadge yimikhaige yimikhaisw yimikha	tion to dan to dan to dan to to to to to to to to to to to to to to to	nowledge hallenge Challenge padmap 2.0 padmap Points	 Company Compony Profile Locotions People Management 슈 People 슈 Assign People 슈 Orboarding 슈 Department 	
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Step 2: Click Create New Review.

		vimiReview				
Create Review		Create New Review + Step 2		ep 2	2	
All (42) Published (32) Disabled (9) Draft	0)	Sort B	y Latest	✓ Searce	h	Film
All (42) Published (32) Disabled (9) Draft REVIEW HAME	(1)	Sort B Overall rating	y Latest STATUS	V Searc	DATE CREATED	Fin ACTION

Step 3: Fill in all the details of vimiReview.

Create New Review	Q1 Q1	The review form wil	er, editor, and notifier for the vimiReview. I automatically become private review or or notifier is added.
Beview Horne (For internal use)		→	Name for internal use.
Anonymous Review - Ticl	k Feedback will create a to k Anonymous Review , cu k Track Responses mean	stomer can anonymo	us name and contact.
Upload Logo		NO 10 Yes	
Choose file No file chosen		── →	Click Yes to add Company Logo (Optional).
Rilge e Tipe			
vimiReview Image		No The Yes	Click Yes to add Image you want to display (Optional)
Image Coption			Image caption or description. (Optional)
Title Header			Title Header
Description		→	Description of the title or add content.
Attribute Norme		Remark?	
Time		* • •	Click to the tick and create a new attribute name.

Attribute Nome	Create vimitieview Template	×
Appy Terryskee Create a <u>new</u> na	ame and save Gove and view Template Norme Kove and Return to Configure vimiReview	
Apply vimiteview Template	×	
General Template	✓	
Attribute Name		
1. Product quality		
2. Customer Service		
3. Delivery Service 4. Staff friendliness		
5. Price triendly		
Applying templates will overwrite all current of Are you sure you want to continue? Concel Apply template	tributes.	

Step 4: Apply <u>existing</u> template *or* create a <u>new</u> template.

Step 5:

- I. If you want to save it first and work on it later, click **Save as Draft**
- II. Once completed, click **Publish**.

Remark	?
×□	
×	
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Step 6: Go to the **last page** to find the new created vimiReview. Click the **3 dot icon** and click **View Response.**

vimiReview				
VimiReview Creze law law All (42) Published (32) Deablied (5) Draft (1)			Sort By No. of Response V Search	- Ter
SCVEW MANE	104	Overskill Andrea	STATUS RESPONSES DATE CREATED	ACTION
OGSM Review & Feedback (Table 7)	OGGM Review & Feedback (Table 7)	*****	Published 0 15th Oct 2021	
COSM Review & Feedbook (Toble 10)	006M Review & Feedback (Table ID)	Step 6	21 Send Send View Response 21 Edit Copy Delete Disable	

Step 7: Click Send Review.

VimiReview Home > VimiReview > Performance Review Q4							
vimigo Review 未去去去去 0.0 Overall @ ② ③ ④ Predback trated Anonymous Disabled Tracking trated							
What makes you the best What kind of work comes fit for your position? easiest to you? ☆ ☆ ☆ ☆ ☆ 0.0 ☆ ☆ ☆ ☆ 0.0		2	What can we do to better meet your goals? $\pm \pm \pm \pm 0.0$		about y	What would you change about your current role? 索索索索会 0.0	
Serci Series S	Step 7			All Overall Rating v	Interior v	Bearch by Name	The
NAME	CONTACT	R62NG	DATE REVEWED	An overlan keering +	FEEDBACK	search by name	
NAME CONTACT RATING DATA REPORTED FREENCK Dresponses							

Step 8: Send vimiReview via **WhatsApp Phone** or **copy link**.

Send Review	×
Send to Phone	
Phone Number	
+60 • 12-345 6789	
Send via WhatsApp	
Share a link instead	
https://admin.vimigoapp.com/reviews	/r Copy Link